

End of term switch off

Turn off/down all...

Lighting		Lighting
Heating		Gas heating
		Electric heaters and storage heaters
		Air handling units
		Hot water heating This could be a central heating system, electric immersion heaters in tanks in roofs and cupboards, and point of use electric hot water heaters. To mitigate any Legionella concerns make sure any tanks or pipe runs flushed and heated to 60C before pupils return after a long break.
ICT		Photocopiers and printers
		Computers and device chargers
		Smart boards and projectors: don't leave on standby
		Any IT servers which are not needed during holidays
Staff rooms		Water chillers
		Hot drink boilers
Kitchens		Fridges / freezers Consolidate contents in school kitchens, staff room, food tech rooms and labs, and turn off as many as possible
Specialist equipment		Design technology equipment
		Extraction fans and fume cupboards
		Music technology equipment
Other		Air purifiers introduced as Covid19 mitigation

Make sure someone has clear responsibility for the switch off.

On average, schools use 15% of their energy during the school holidays.