

## Additional Matters Order (List B) - Diocese of Gloucester (January 2023)

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**Please note:** A request for authorisation of a matter featuring on the list below can be made in the same way as in the case of a List B matter: by creating a List B application on the Online Faculty System and selecting “Additional Diocesan matter” from the list provided there.

*PCC applicants are advised to contact the Church Buildings Team if they are unsure whether or not the work they wish to carry out can be authorised under the List B, or if they wish to have any of the matters or terms used below clarified further.*

<b>Matter</b>	<b>Specified conditions</b>
1. Minor repairs and minor conservation work to stained glass following impact damage or vandalism	The work is carried out in accordance with the DAC Stained Glass Adviser’s recommendations  The work is not substantial
2. Installation of Galebreaker screens to church tower windows	
3. Like for like repainting of clock faces	The work is carried out in accordance with the DAC Clock Adviser’s recommendations
4. Introduction of altar frontals and falls	The work is carried out in accordance with the DAC Textile Adviser’s recommendations
5. Disposal of redundant radiators, pipework and other elements of redundant heating systems	Any areas affected by the work shall be made good  Sale at arms' length where possible and funds to be reinvested in Church
6. Trials relating to heating and lighting solutions for a period of up to 18 months.	The work is carried out in accordance with the DAC Sustainability and Lighting adviser’s recommendations
7. Introduction of small functional items into the churchyard, e.g. letter boxes,	Subject to provision of adequate details and adequate justification

small signs, flag pole brackets and Christmas tree stands	
8. Conservation cleaning and minor conservation repairs to internal and external church memorials of historical interest	<p>The works do not involve disturbance below ground level and dismantling, e.g. of table top tombs.</p> <p>The method of cleaning must be confirmed with the DAC conservation adviser</p>
9. Repair and cleaning of churchyard memorials and grave markers	<p>Consultations shall be carried out with all interested parties.</p> <p>The method of cleaning must be confirmed with the DAC conservation adviser</p> <p>The memorial is not listed</p>
10. Cleaning of graffiti	The method of cleaning must be confirmed with the DAC conservation adviser
11. Installation of standard design Commonwealth War Graves Commission headstones and smaller information plaques advertising the presence of Commonwealth War Graves in the Churchyard	<p>Consultations shall be carried out with all interested parties including the PCC (if not the petitioner).</p> <p>any proposals should be publicly advertised in advance for at least 28 days and the Petitioners need to provide evidence that this has been done. Any objections should be referred to the Diocesan Registry for consideration by the Chancellor.</p>
12. Carrying out specialist sampling i.e. for dendrochronology or to inform conservation treatment options and localised emergency conservation treatment	Subject to advice of relevant DAC members
13. The felling of a tree that affects the structural condition of a church building, churchyard walls, vaults, tombs and paths	<p>Subject to DAC Tree Adviser's comments</p> <p>In the case of any tree in respect of which a tree preservation order is in force, or which is in a conservation area, section 206 of the Town and Country Planning Act 1990 is complied with</p> <p>A replacement tree is to be planted elsewhere in the churchyard unless the advice of the DAC Tree Adviser is that this would not be appropriate.</p>

<p>14. Minor modifications to rainwater disposal systems, e.g. changing the diameter of the downpipes in response to climate change and redesigning problematic sections of guttering</p>	<p>The modification does not introduce material of a type that does not already form part of the current installation</p> <p>The modification is not substantial</p>
<p>15. Replacement of a wrought iron clapper with a spheroidal graphite iron clapper</p>	<p>The old wrought iron clapper is kept in the tower.</p>
<p>16. The installation of emergency lighting and safety equipment in the main body of the church</p>	<p>Any work to an electrical installation or electrical equipment is carried out by a person whose work is subject to an accredited certification scheme.</p> <p>The parochial church council's insurers are notified of the proposals.</p>

**Chancellor Mark Ruffell**

**31 January 2023**